

Date

Bank/Credit Union Name

Address

City, State, Zip

**To Whom It May Concern:**

Please close my account \_\_\_\_\_ (account number), and forward a check for the remaining balance to the address provided. Please make the check payable to **Gulf Coast Educators**

**Federal Credit Union** for the benefit of \_\_\_\_\_ (name).

If you have any questions about this request, please contact me during the **DAY / EVENING** (circle one) at

( \_\_\_\_\_ ) \_\_\_\_\_ (phone number).

**Forward remaining balance to:**

**Gulf Coast Educators Federal Credit Union  
5953 Fairmont Parkway  
Pasadena, TX 77505**

Thank you.

Sincerely,

Signature

Name (please print)

Address

City, State, Zip