
Date

Bank/Credit Union Name

Address

City, State, Zip

To Whom It May Concern:

Please close my account _____ (account number), and forward a check for the remaining balance to the address provided. Please make the check payable to **Gulf Coast Educators**

Federal Credit Union for the benefit of _____ (name).

If you have any questions about this request, please contact me during the **DAY / EVENING** (circle one) at
(_____) _____ (phone number).

Forward remaining balance to:

Gulf Coast Educators Federal Credit Union
5953 Fairmont Parkway
Pasadena, TX 77505

Thank you.

Sincerely,

Signature

Name (please print)

Address

City, State, Zip